



OFFICE OF THE MAYOR

NOTICE TO PROCEED

December 14, 2022

Date

ISIDRO CATERING SERVICES

83A Aramismis St., Corner Saleng St.,
Veterans Village Project 7,
Quezon City 1105

Dear Sir/Madam:

We wish to inform you that your contract for the **Catering Services for the 2022 General Assembly** for the **City Mayor's Office** under **Purchase Request No. 100-22-11-6359**, covered by **Purchase Order No. 22-12-2237** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA. REGIS N. SOTTO

City Mayor

By authority of the City Mayor:

ATTY. JERONIMO U. MANZANERO

City Administrator

Conforme: _____

LORAIN TIMBANG
Authorized Representative
ISIDRO CATERING SERVICES

Date:

12/14/2022